

Mandatory Reporting Under Title IX: Guidelines for Faculty and Staff of Nebraska Wesleyan University¹

Nebraska Wesleyan University has defined all employees, both faculty and professional staff, as mandatory reporters when it comes to receiving information about sexual assault, domestic violence, dating violence, stalking, sexual harassment or gender discrimination.

Mandatory reporting means that when an employee becomes aware of an alleged act of sexual assault, violence, stalking, harassment, or discrimination the employee must promptly contact the Title IX Coordinator or Deputy Coordinator as noted below.

Mandatory Reporting looks like this:

1. If/when an employee thinks that a student may be about to report an act of sexual assault, domestic violence, dating violence, stalking, sexual harassment or gender discrimination, the employee should, if at all possible:
 - a. Advise the student that the employee:
 - i. Cannot maintain complete confidentiality;
 - ii. Is required to report the act to a Title IX Coordinator; and
 - iii. May be required to reveal the names of the parties involved.
 - b. If the student wishes to proceed, the employee should inform the student that sharing the names of the parties involved puts the University on notice to respond, and that specific procedures will be followed from that point on.
 - c. Tell the student that NWU will attempt to maintain the privacy of the information but this cannot be guaranteed.
2. Rather than speaking to the student about confidential information, the employee should offer to refer the student to appropriate campus or community resources as noted below.
3. The Title IX Coordinator and Deputy Coordinator are available to provide guidance on how to handle a situation to faculty and professional staff at any time.

Title IX Coordinators:

Title IX Coordinator: T.J. McDowell (tmcdowe2@nebrwesleyan.edu or (402) 465-2149

Deputy Title IX Coordinator: Dr. Susan L. Wortmann (swortman@nebrwesleyan.edu or (402) 465-2305

Campus and Community Resources:

- Campus Victim Advocate: Lindsay Spaulding Lindsay@voicesofhopelincoln.org (402) 465-2533
- 24-hour Crisis Line (402) 475-7273
- Voices of Hope (Relationship violence, sexual assault, and abuse support center)
2545 N Street; Lincoln, NE 68510; Office: (402) 476-2110.

¹ Adapted and adopted from Atixa Mandatory Reporting Under the Clery Act, Title VII and Title IX Guidelines for Employees. Atixa 2013. Atixa Free Resources (<https://atixa.org/resources/free-resources/>).