



## 2018-2019 Nebraska Wesleyan University Dependent Verification Worksheet

The federal processor has selected your 2018–2019 FAFSA for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information the financial aid administrator at NWU will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid office at NWU. We may ask for additional information. **Please return all required documents within three weeks of receipt of this request.**

You are required to use prior-prior tax year information on your 2018-2019 FAFSA, which is your **2016** federal tax information. All income information listed on this worksheet should be 2016 tax year information.

### A. Student Information

Last Name	First Name	M.I.	NWU ID
Address			Phone Number
City	State	Zip Code	

### B. Student's Family Information

List below the people in your household. **Dependent students include:**

- **Yourself** even if you don't live with you parent(s).
- **Your parents** including: **a)** biological, **b)** stepparent, **c)** biological and adoptive parents (opposite or same-sex) who are living together (regardless of the parent's marital status) or **d)** same-sex couples that were legally married in a state that permits same-sex marriage, without regard to where the couple resides.
- **Your parent's children** if they will provide more than half of the children's support from July 1, 2018, through June 30, 2019, or if the other children would be required to provide parental information if they were completing a 2018-2019 FAFSA. Include children who meet either of these standards even if they do not live with the parents.
- **Other people** if they now live with your parents and if they will provide more than half of their support and will continue to provide more than half of their support through June 30, 2019.

Include the name of the college for any household member who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2018, and June 30, 2019. *If more space is needed, attach a separate page with the student's name and NWU ID at the top.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
		Self	Nebraska Wesleyan University	
		Parent/Stepparent	NA	NA
		Parent/Stepparent	NA	NA
		Sibling/Other_____		
		Sibling/Other_____		
		Sibling/Other_____		

### C. 2016 Student's Income Information

1. Did you file a 2016 Federal Income Tax return with the IRS? **Yes** \_\_\_\_ (skip to "D") **No** \_\_\_\_ (continue to "2. Tax Return Nonfilers")
2. **TAX RETURN NONFILERS** – Complete this section only if you were not required to file a 2016 Federal Income Tax return with the IRS.

**Check the box that applies:**

- The student was not employed and had no income earned from work in 2016.
- The student was employed in 2016 and has listed below the names of all the employers and the amount earned from each employer in 2016. Attach copies of all 2016 IRS W-2 forms issued to the student by employers. *List every employer even if they did not issue an IRS W-2 form.*

Employer's Name	2016 Amount Earned	IRS W-2 Attached?

**D. 2016 Parent’s Income Information**

- Did you file a 2016 Federal Income Tax with the IRS? **Yes** \_\_\_\_\_ (skip to “E”) **No** \_\_\_\_\_ (continue to “2. Tax Return Nonfilers”)
- TAX RETURN NONFILERS** – Complete this section only if your parents were not required to file a 2016 Federal Income Tax with the IRS.

**Check the box that applies:**

- Neither parent was employed and had no income earned from work in 2016.
- One or both parents were employed in 2016 and have listed below the names of all the employers and the amount earned from each employer in 2016. Attach copies of all 2016 IRS W-2 forms issued to the parents by employers. *List every employer even if they did not issue an IRS W-2 form.*

Employer’s Name	2016 Amount Earned	IRS W-2 Attached?

**E. High School Completion Status**

Provide one of the following documents that indicate the student’s high school completion status when the student will begin college in 2018–2019:

- A copy of the student’s high school diploma.
- A copy of the student’s final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- For students who completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or similar document.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree.
- For a homeschooled student from a state where state law requires the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a homeschooled student from a state where state law does not require the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student’s parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

**If NWU has the acceptable documentation listed above, please note that on this verification worksheet or contact the Financial Aid office.**

**F. Identity and Statement of Educational Purpose (To Be Signed at Nebraska Wesleyan University. If you are not able to sign the Statement of Educational Purpose at Nebraska Wesleyan please skip to “H” on page 4.)**

The student must appear in person at Nebraska Wesleyan University to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student’s ID. In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

**Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the Federal  
(Print Student’s Name)

student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending  
Nebraska Wesleyan University for 2018-2019.

(Name of Postsecondary Educational Institution)

\_\_\_\_\_  
(Student’s Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Student’s ID Number)

**G. Certifications and Signatures**

By signing below I certify that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date this worksheet. **WARNING: If you purposely give false or misleading information on this worksheet you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student's Printed Name

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

**Please return this form to NWU's Financial Aid Office. You should make a copy of this worksheet for your records.**

**Mail:** Nebraska Wesleyan University  
Attention: Financial Aid Office  
5000 Saint Paul Ave.  
Lincoln, NE 68504

**H. Identity and Statement of Educational Purpose (To Be Signed in the Presence of a Notary if you are unable to sign this statement at Nebraska Wesleyan University).**

If the student is unable to appear in person at Nebraska Wesleyan University to verify his or her identity, the student must provide to the institution:

1. A copy of the unexpired government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary such as, but not limited to a driver's license, other state-issued ID, or passport; and
2. The original Statement of Educational Purpose, which is provided below, must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

**Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the Federal  
(Print Student's Name)  
student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending  
Nebraska Wesleyan University for 2018-2019.  
(Name of Postsecondary Educational Institution)

\_\_\_\_\_  
(Student's Signature) (Date)

\_\_\_\_\_  
(Student's ID Number)

**Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_ City/County of \_\_\_\_\_ On \_\_\_\_\_, before me,  
(Date)

\_\_\_\_\_, personally appeared, \_\_\_\_\_,  
(Notary's name) (Printed name of signer)

and provided to me on basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of government-issued photo ID provided)  
to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**  
(seal)

\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_  
(Date)

**I. Certifications and Signatures**

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date this worksheet. **WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
**Student's Printed Name**

\_\_\_\_\_  
Student's Signature Date

\_\_\_\_\_  
Parent's Signature Date

**Please return this form to NWU's Financial Aid Office. You should make a copy of this worksheet for your records.**

**Mail:** Nebraska Wesleyan University  
Attention: Financial Aid Office  
5000 Saint Paul Ave.  
Lincoln, NE 68504