**ALL Residents Must:**

- Complete the form: [https://www.surveymonkey.com/r/springhousingintentions](https://www.surveymonkey.com/r/springhousingintentions) by 5 p.m. on Friday, March 20 indicating your plans for checking out from or remaining in on-campus housing. Contact the Residential Education Office if your personal circumstance prohibits you from making a decision by this date and time. If you do not complete the housing intent form by 5 p.m. on Friday, March 20, your fob will be shut off and you will need to contact the Residential Education Office to make arrangements.

- Make sure your housing placement information (the green housing placement card that was due February 28) is up-to-date by March 31. This information may include the name(s) of your roommate(s), your ranked building preferences, etc. Email updates to [lrs@nebrwesleyan.edu](mailto:lrs@nebrwesleyan.edu) or call the Residential Education Office during normal business hours at 402.465.2161. After March 31, we will hand place students based on the information recorded on your green housing preference card and in order of your housing lottery numbers. Additional information about this process will be emailed to you in a few weeks. Please continue to watch your email.

- If you have a fever, please do not return to campus until you are fever-free without use of medicine for 24 hours. Call us if you have questions about this requirement.

**Students Who Will Live On Campus for the Remainder of the Spring Semester:**

- To promote a healthy community, you will be asked to follow CDC guidelines:
  - Take your temperature twice a day (please bring your own thermometer. If you do not have access to one, make arrangements to use a forehead-touch thermometer from your REC. Wash your hands frequently with soap and water (if soap is not immediately available, use hand sanitizer); Cover your sneezes/coughs, practice social distancing and maintain clean living spaces/personal hygiene.

- As of March 15, no visitors are allowed in the residence halls. Only the residents assigned to that building will have access (on-campus residents will only have access to their own hall). You may not host other students in your living space. Students who violate this policy will have 24 hours to move out of your on-campus housing. The only exception is for helpers who assist with moving out (Refer to the “Students Who Choose to Move Out” section for this policy).

- There will be a strict “zero tolerance” conduct policy. If you are found in violation of our housing policies and/or Student Code of Conduct, you will have 24 hours to vacate your university-owned housing and will not be able to return for the remainder of the semester.

- Community kitchen use will be limited to only microwave cooking and disposable cups/plates/silverware. Pots, pans, re-usable bowls, etc. will not be allowed. Sodexo will continue providing food service to those who have meal plans and remain living on campus.

- Residential Education will maintain a 24/7 on-call emergency phone (402.601.2114) and we will continue safety rounds throughout the buildings on a coordinated, regular basis.
Please know that our response time may not be as fast, especially as we establish a new routine these first few weeks. Security will still be present on campus and can be contacted 24/7 at 402.432.9238.

- Many students will be asked to move to different residence halls to consolidate space and to provide adequate quarantine locations. We will have designated space for residents who need to quarantine or self-isolate.
- We are committed to keeping our residence halls open to support you. However, if an event should arise where we are asked to close, you will be promptly notified. We encourage all students to have a back-up housing plan.

**Students Who Choose to Live Off Campus for the Remainder of the Semester:**

- Students who plan to complete their semester away from campus will need to move out and turn in a completed “Express Check-Out” form no later than 5 p.m. on Wednesday, March 25. Please pick up an Express Checkout envelope from your REC, the Residential Education Office or at the drop-off box inside of the White Hall breezeway. After you have moved out your belongings and are ready to leave, place your key in the envelope, seal it, and return it to the Residential Education Office, your REC or the secured drop-off box located in the breezeway of White Hall.
- Students who move out of the residence halls must turn in their key and will not be allowed to return for the remainder of the semester.
- To keep with social distancing guidelines, no more than two additional “helpers” will be allowed to assist with your move. The move-out process should be done as quickly as possible and any breaks or lounging should occur outside of the building (please do not use the lounges). If both (or in the case of the Suites, multiple) roommates are moving out, only one resident with helpers can move out at a time. There should never be more than 2 additional people in a room for move-out at any time.
- Please continue to watch your email for additional information and logistics regarding leaving campus housing.