

NW  
you



# How do I ...

## 1. Remember my user name and password?

- a. Write it down in this handbook – here  
username \_\_\_\_\_ password \_\_\_\_\_
- b. If you forget your username and/or password, you will need to email Marian or Julie. We can send your username and/or send an activation code to reset your password.

## 2. Check my roster?

- a. Go to [www.nebrwesleyan.edu](http://www.nebrwesleyan.edu)
- b. Click on “Inside NWU”
- c. Click on “WebAdvisor”
- d. “Login” using your username and password.
- e. Click on “faculty”
- f. Click on “Class Roster”
- g. VERY IMPORTANT: Under “select a term” find “Honors Academy 18-19”.
- h. Click on the class that you want to check and hit “submit”. You will see your roster.

## 3. Post Final Grades:

- a. Follow a-e in number 2 above.
- b. Click on “Final Grading”
- c. VERY IMPORTANT: Under “select a term” find “Honors Academy 18-19”. Click on it.
- d. Click on the class you want to grade and hit “submit”
- e. Enter a letter grade for each student (tab takes you to the next student.) Click “submit” when all grades are entered. If you don’t hit submit, your grades will not “take”.

## 4. Spend my curriculum fund money:

- a. Ask Marian or Julie how much money you have available.
- b. Spend some money on something that allows you to improve your ability to offer your course. Or, have your school spend the money. Save receipts or POs.
- c. Submit the receipt to Marian, via mail or email. A receipt must show the amount that was paid and the items purchased. It can’t just be a bill.
- d. If you spent the money, the item is forever yours and money is deposited into your personal bank account. If we have a receipt by a given Tuesday at noon, the money is usually in your account by Friday of the same week.





# Nebraska Wesleyan Honors Academy 2018-2019 Handbook

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This Handbook is available on-line at: [www.nebrwesleyan.edu/undergraduate/dual-credit-high-school-students/teachers](http://www.nebrwesleyan.edu/undergraduate/dual-credit-high-school-students/teachers)

## The Wesleyan Honors Academy

**Welcome to the Wesleyan Honors Academy!**  
**This handbook is designed to provide program information for potential and approved teachers, as well as Honors Academy students.**

Wesleyan Honors Academy (WHA) offers students an opportunity to experience college-level expectations—challenging them with a rigorous academic curriculum and earning college credit in selected advanced-level courses taught by highly-qualified and motivated high school teachers nominated by school officials and approved by the respective Nebraska Wesleyan University Department.

In addition to receiving credit toward high school graduation for these selected academic courses, students may also enroll concurrently in courses approved for college credit through Nebraska Wesleyan University.

Students who register and complete Honors Academy-approved high school courses receive a grade on a Nebraska Wesleyan University transcript and credit toward a degree at Nebraska Wesleyan University. Students who elect to attend another college or university may transfer the credits earned from Nebraska Wesleyan

### ~ Our Mission ~

**The Wesleyan Honors Academy (WHA)** program seeks to promote Nebraska Wesleyan University's commitment to partnering relationships with secondary schools to provide talented and highly-motivated high school juniors and seniors with a quality honors educational experience. The mission of Wesleyan Honors Academy complements the mission of Nebraska Wesleyan University to promote intellectual and personal

### What is the most important impact NWU Honors Academy has had on your school?

- Giving students an opportunity to experience the challenge of college level curriculum with the safety-net of a High School.
- The NWU Honors Academy allows our students to take a rigorous class load. This helps us create an academic atmosphere that our students flourish in.
- Credibility with the parents and accountability with the students
- Students have been able to earn credits at many universities around the country that have accepted the DE credit and thus saved time and thousands of dollars
- NWU Honors Academy has challenged our students in their English classes. The result of this has been a strong sense of readiness for college level classwork among our students.

*--Sampling of Responses from a 2014 Administrator Survey*

## Accreditation

Nebraska Wesleyan University is fully accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools.

The Nebraska Wesleyan Honors Academy program is also an accredited member of the National Alliance of Concurrent Enrollment Partnerships (NACEP). This means

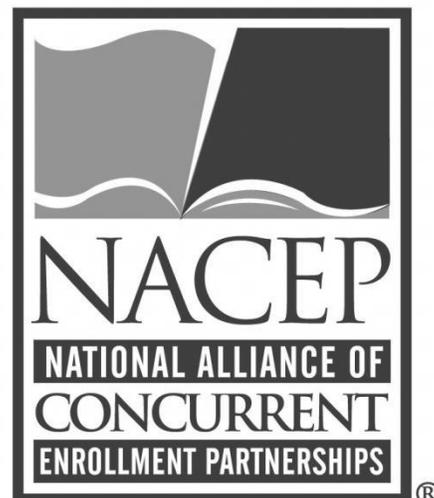
**Wesleyan's Honors Academy has met NACEP's rigorous program quality standards which are recognized by four-year and two-year institutions across the U.S.**

Wesleyan's Honors Academy has met NACEP's rigorous program quality standards which are recognized by four-year institutions across the country.

Nebraska Wesleyan University is the only institution in Nebraska (and one of the few in the Midwest) to earn accreditation and, as a

result, can assure its high school partners that it maintains the highest quality in its concurrent enrollment (dual credit) programming. This includes Honors Academy policies and practices which ensure that

- Concurrent enrollment courses offered in the high school are equivalent to the courses offered on-campus by Nebraska Wesleyan University;
- Students enrolled in concurrent enrollment courses are held to the same standards of achievement as students in on-campus courses; and
- Instructors teaching WHA courses through the concurrent enrollment program meet the rigorous academic requirements for adjunct faculty and instructors teaching at Nebraska Wesleyan University.



Additionally, the standards encourage greater accountability for concurrent enrollment programs through required impact studies, student surveys, and course and program evaluations.

**Nebraska Wesleyan University is the only institution in Nebraska to earn NACEP accreditation.**

Because of this NACEP designation, South Dakota public universities accept Nebraska Wesleyan transfer credits without question. Since NACEP is recognized across the country, WHA

credits may be more successfully transferred to out-of-state institutions. However, it is important for students to work with their chosen colleges to ensure a smooth transfer process. See page 13 for more guidance on transfer of WHA credit.

# Policies and Procedures: Faculty

## Faculty Qualifications

A high school teacher who wishes to become an Adjunct Instructor in the Wesleyan Honors Academy program should hold a master's degree in the subject area of the courses they propose to offer for the Wesleyan Honors Academy. Teachers who have a master's degree in a field other than the subject they are offering may qualify if they have an undergraduate degree in the discipline and have acquired a minimum of 18 hours of graduate credit and other specialized preparation in the relevant subject field. The high school teacher will also be expected to submit a letter of support from his/her administration and documentation of his/her teaching expertise.

## Faculty Application Process

### Two-step Faculty Application Process:

1. **Teacher Application**
2. **Course Application**

The Wesleyan Honors Academy Director will work with high school principals and/or central school district curriculum specialists to identify high school courses and teachers for participation in Wesleyan Honors Academy and invite them to apply. Teachers may also request information and an application directly from the Honors Academy Director or use the forms in the back of this book.

The **Teacher Application Form** and supporting materials should be submitted first. Official transcripts showing applicable undergraduate and graduate course work must be included for the application to be evaluated. The Director will initially review the application materials for minimal requirements and then forward the packet to the appropriate departmental coordinator.



The **Course Application Form** is submitted once the instructor is approved by the appropriate department at Nebraska Wesleyan. This form requires a course description which includes scope, organization, teaching style, expectations of students, and the textbook or reading requirements. In addition, teachers must submit sample examinations and research, writing, or speaking assignments. The high school principal or appropriate administrator must also send a letter of support to the Honors Academy Director. Art instructors must send visuals of their and their students' artwork.

After reviewing the materials, the Honors Academy Director will forward them to the appropriate Wesleyan Departmental Coordinator for review and final determination. This decision will be conveyed in writing stating whether the teacher is Approved, Provisionally Approved (with provisions stated), or Not Approved at this Time (with concerns discussed).

## Probationary Status

Approval to teach in the Wesleyan Honors Academy program is considered probationary for the first year that a teacher participates. After the first year, a teacher will automatically be considered qualified to remain in the Program under the following conditions: the teacher has met, or is making significant progress toward meeting, any specified provisions; the Honors Academy Director and the respective Departmental Coordinator approve continued participation.



## Site Visits by Departmental Coordinators

The Departmental Coordinator will attempt to arrange a minimum of two site visits with a newly appointed Adjunct Instructor during the first year of the appointment and once a year thereafter. The purpose of site visits is to become acquainted, and observe the Adjunct Instructor in the classroom. The visits also allow campus faculty to communicate assessment strategies and assist in assessment implementation.

## University Computer System Access

All Wesleyan Honors Academy Instructors are issued a user name and password for the University computer system. Keep the letter you receive in a secure place because it will take time to assign a new password and issue a new letter if it is misplaced. Using this access information, the instructor can

- utilize on-line resources including library databases and Canvas
- find out information about Wesleyan events and programs
- use WebAdvisor to check rosters and post grades

Log In

NEBRASKA  
WESLEYAN  
UNIVERSITY

LOG IN | MAIN MENU | CONTACT US

Welcome Guest!

Log In

User ID

Password

SUBMIT

LOG IN | MAIN MENU | CONTACT US

WebAdvisor<sub>3.1</sub>  
POWERED BY DATATEL

The following list is from the NWU student handbook and is meant to guide the instructor – and his/her students – in the proper use of the Wesleyan computer service:

### **What can you do?**

- You may use NWU Computing Resources for activities relevant to your role at NWU.
- You may use NWU Computing Resources for academic and educational purposes, including involvement in professional organizations.
- In using NWU Computing Resources you must respect the rights of other members of the NWU community and of the larger internet community.
- You must use NWU Computing Resources in an ethical and responsible manner.
- You must abide by all security restrictions on NWU Computing Resources.



### **What can't you do?**

- You may not allow another person to use your user name and password, nor use another person's user name and password, to access NWU computing resources.
- You may not use NWU computing resources to support or advocate any commercial, political, or nonprofit organization without the written permission of the NWU Administration.
- You may not use NWU computing resources for any illegal or deceiving purpose including, but not limited to, unauthorized copying of software.
- You may not be wasteful of NWU computing resources, use them unfairly, or disrupt their intended use.
- You may not intentionally damage NWU computing resources.
- You may not use NWU computing resources for unauthorized access to other resources.

## **Faculty ID**

A faculty ID card is provided when a high school instructor first becomes a Wesleyan Adjunct Faculty member and should be retained until you no longer participate in the Honors Academy. You will use the card to access various resources available through the Honors Academy Program such as admission to fine arts productions and athletic events. Replacement of the card is costly and will cause disruption to your services; please keep it secure. For your safety and security, you may be requested to present your ID card to campus security or University officials. If you are asked for identification by security or any University official, you must present it.

## Program Benefits

Nebraska Wesleyan University has established a Curriculum Development program to assist Honors Academy teachers in providing the highest level of instruction and most effective learning environment for students enrolled in Honors Academy courses.

### Curriculum Enhancement Fund

A special fund (c-fund) is established for each instructor, with the award based on the enrollment chart shown at right. "Matching Funds" will be mailed to each school offering Honors Academy courses during the subsequent year if the school is still involved. Through this program Nebraska Wesleyan is able to help participating schools acquire new books, equipment and other curricular materials.

#### WHA Curriculum Enhancement Fund

Total Credit <u>Hours</u>	Amount <u>Awarded</u>
1 - 24	\$ 350.00
25 - 49	\$ 400.00
50 - 74	\$ 450.00
75 - 99	\$ 500.00
100 - 124	\$ 550.00
125 - 149	\$ 600.00
150 - 174	\$ 650.00
175 - 199	\$ 700.00
200 - 224	\$ 750.00
225 - 249	\$ 800.00
250 - 274	\$ 850.00
275 - 299	\$ 900.00
300 - 324	\$ 950.00
325 - 349	\$1000.00
350 - 374	\$1050.00
375 - 399	\$1100.00

### Faculty Development Opportunities

Honors Academy Instructors are offered annual paid Professional Development opportunities. Instructors are invited to attend to discuss changes in policies and/or procedures, to interact with other Honors Academy Instructors and Wesleyan Academic Department Coordinators concerning assessment and updates to the curriculum in their disciplines. Honors Academy Instructors are encouraged to work closely with the Departmental Coordinators throughout the academic year in areas of curriculum development and assessment coordination with the on-campus courses in their area.

"I enjoyed putting faces with names. The best part of the day is that it became very obvious to me how passionate Marian is about her work and that she truly wants to help me in any way she can. I've already emailed a few questions her way and she responds quickly. So far I feel confident in my work."

--August 2015 Workshop participant

Several departments have also offered discipline-specific workshops throughout the academic year, based around special speakers or activities on campus. These events allow teachers to expand their academic resources and interact with off-campus colleagues and campus-based professors.

### Campus Resources

As an adjunct faculty member, the high school teacher has access to all of the resources and programs granted to on-campus faculty. This includes free admission to fine arts productions, athletic events, and use of the library services. High school faculty members are invited to attend guest lectures and can ask for class tours and admittance of their classes to special events.

## Degree Completion Assistance

The Honors Academy offers the Post Graduate Scholarship which is available to teachers who are within 18 hours of qualifying to teach Honors Academy courses. Tuition at the institution of his/her choice will be reimbursed for the teacher according to the allocation schedule shown below:

### Degree Completion Assistance

One 3-hour course remaining.....	Up to \$2,000.00/course
Two 3-hour courses remaining.....	Up to \$1,000.00/course
Three 3-hour courses remaining .....	Up to \$660.00/course
Four 3-hour courses remaining .....	Up to \$500.00/course
Five 3-hour courses remaining.....	Up to \$500.00/course
Six 3-hour courses remaining.....	Up to \$500.00/course



During the 2017-18 school year, the Honors Academy provided over \$110,900 in support to teachers and schools including teacher scholarships and payments to teachers and schools for computers, books, conferences, costumes, international travel and much more.

# Policies and Procedures: Students



## Eligibility

Students must have junior or senior status and be enrolled for the entire semester/year in a course approved for Wesleyan Honors Academy credit that is being taught by a qualified Wesleyan Honors Academy adjunct instructor. All Honors Academy instructors and courses for each high school are listed on the Honors Academy web site and in the Appendix of this document.

Students should have a B+ or better average in their previous high school courses. The high school teacher and counselor serve an important role in advising students interested in Honors Academy and assessing their likely level of success.

## Enrollment

To enroll for Nebraska Wesleyan credit, a student must complete and submit an on-line registration form found on the Honors Academy web site at [honorsacademy.nebrweselyan.edu](http://honorsacademy.nebrweselyan.edu)

Directions are available from the instructor. (see also page 25 in this handbook) The online form includes the conditions of credit, including the title of the high school course and the comparable Nebraska Wesleyan course, the college credits available, tuition, and

enrollment/withdrawal deadlines.

The Nebraska Wesleyan Business Office will mail an invoice for tuition due. See page 10 for details.

Enrollment in Honors Academy for college credit is **not** a high school activity and is not required. Students may be enrolled in the advanced high school course and not in Nebraska Wesleyan's Honors Academy.

If the student drops the high school course and has registered for the college course, he/she must also drop the Nebraska Wesleyan course by the deadline stated on the enrollment form for a refund of tuition. If a student withdraws from the Wesleyan course after the deadline, a refund will not be granted. Failure to follow withdrawal procedures will result in a grade of “F” on the college transcript.

Enrollment in Honors Academy does not translate into application and admission to Wesleyan University as a full-time student after high school. Honors Academy students who are interested in attending Wesleyan University after high school graduation should contact the Wesleyan Admissions Office.

### **Late Registration**

**Regular registrations** must be entered by the registration deadline noted on the registration flyer the student receives. You will then be billed for the course. The 2018 deadline for most Full-Year and Fall Semester classes is October 5, 2018. Deadline for most classes which begin second semester is February 8, 2019.

**Late registrations** will be accepted for registrations completed within two weeks of the registration deadline. There will be a \$15.00 late registration fee assessed for late registrations between the registration deadline and two weeks after the registration deadline. The \$15.00 fee will be assessed and included in the bill for the course. Failure to pay the fee will result in the student’s registration being declined. Late registrants do not receive a t-shirt or ID Card.

**Registration after the two-week, late-registration, time-period.** Students who wish to register after the two-week, late registration period will have their request considered through the University’s Academic Petition process. The student must have a legitimate reason for the request. Students should use the online petition form, found on the Nebraska Wesleyan website under the Honors Academy, to request their late addition. The form will be forwarded to the high school instructor who must sign in support of legitimacy of the addition. The Honors Academy Director and NWU Dean of Academic Affairs must also approve the addition. If permission to add is granted, the student must pay for the credit and the late registration fee immediately. **All petitions must be submitted by December 1 for the fall term and May 1 for year-long and spring courses.**

**No student having completed a high school course will be allowed to register for college credit for that course.**

## Tuition Payment

Tuition is currently \$95.00 per credit hour. There are no additional fees or charges for text books.

The three ways to pay for Honors Academy courses are as follows:

1. The student or parent/guardian may mail a check or money order for the full amount after they receive their bill from the NWU Business Office.
2. Parents or students may pay with a credit/debit card by calling the NWU business office. There is an additional fee for using a card. For more information, contact the NWU business office at (402) 465-2119 or [businessoffice@nebrwesleyan.edu](mailto:businessoffice@nebrwesleyan.edu).
3. Students demonstrating financial need may apply for and receive an ACE (Access College Early) scholarship available through the Coordination Commission for Post-Secondary Education. The high school counselor is the contact person for students. The scholarship application should be completed as soon as possible. Students need to register for the class before the scholarship can be awarded.



## Student ID

A student ID card is provided when a student completes the registration process for their first Honors Academy course. This ID will have an identification number on it. The ID card should be retained until all possible Honors Academy courses have been completed. The student will use the card and number to access various resources available through the Honors Academy Program such as admission to fine arts productions and athletic events. Information about Wesleyan events and programs can be found on the NWU website.

Replacement of the card is costly and will cause disruption to the student's services; please keep it secure. For safety and security, students may be requested to present a student ID to campus security or University officials and if so, must present it.



## University Computer System Access

At the request of the High School instructor, Wesleyan Honors Academy students may be issued a guest login for the University computer system. Using this access information, the students can utilize on-line library resources.

The following list is from the NWU student handbook and is meant to guide the instructor – and his/her students – in the proper use of the Wesleyan computer service:

### What can you do?

- You may use NWU Computing Resources for activities relevant to your role at NWU.
- You may use NWU Computing Resources for academic and educational purposes, including involvement in school-supported student organizations.
- You may use NWU Computing Resources only while you are an enrolled NWU student.
- You must use NWU Computing Resources in an ethical and responsible manner.
- You must abide by all security restrictions on NWU Computing Resources.



### What can't you do?

- You may not allow another person to use your login information, nor use another person's user name and password, to access NWU computing resources.
- Do not use NWU computing resources to support or advocate any commercial, political, or nonprofit organization without the written permission of the NWU Administration.
- NWU computing resources cannot be for any illegal or deceiving purpose including, but not limited to, unauthorized copying of software.
- You may not violate other NWU policies in your use of NWU computing resources.
- You may not be wasteful of NWU computing resources, use them unfairly, or disrupt their intended use. You may not intentionally damage NWU computing resources or use them to for unauthorized access to other resources.

## Pass/Fail – Not Allowed

Even if a student may take the advanced high school course on a pass/fail basis, he/she **may not** do so for the Nebraska Wesleyan course. The high school teacher must record a letter grade on the Nebraska Wesleyan transcript, per Nebraska Wesleyan's grading policy.

## Dropping a Course

If a student doubts that he or she will be able to complete a course with a satisfactory grade, he or she should consult with the high school teacher about the option of dropping the course. If the student decides to drop the course from his or her college level experience, he or she must contact the Honors Academy staff assistant or director to inform them of their intent to drop.

If this request falls after the established drop date for the Honors Academy courses, the student may complete the online petition form on the website under the Honors Academy section. If the college course is not dropped, and the student fails the course, a grade of “F” will appear on the transcript.

A successfully dropped course includes a tuition refund. Leaving a class after the drop deadline requires using the petition process for a “withdrawal”. There is no refund of tuition with a withdrawal.



## Grades

The student is issued a letter grade by the high school instructor at the conclusion of the course. Grades are available on the transcript at the end of the term\*.

\*February 1 for fall semester classes and June 3 for full-year and spring semester classes.

## Transfer of Credits

If a student elects to attend a college or university other than Nebraska Wesleyan, he or she will need to request a transcript from NWU.

While Nebraska Wesleyan cannot guarantee that another college or university will accept the transfer of credit from Honors Academy courses, experience has shown that the vast majority of colleges and universities do accept transfer grades of “C” or better. Honors Academy students have previously transferred credit to more than 85 colleges and universities throughout the country, including the University of Nebraska – Lincoln and its branch campuses.

*If at all possible, students should contact the registrar at the colleges or universities they are considering attending **prior** to enrolling in Honors Academy courses to ascertain how the course will transfer.*

*The transfer.Nebraska.edu portal is a good place to check for transfer equivalencies.*

Most schools that accept Wesleyan Honors Academy credit will do so as one or more of the following:

1. The hours will count towards the total hours required for graduation from that institution (general elective);
2. The course will replace a course required in the general education curriculum; and/or
3. The course will replace a course required in a major or minor at the accepting school.

It is important that the student clarify this information as soon as he/she knows which school will be attended. In most cases, the transferred NWU grade is not included in the GPA calculations at the accepting institution. If the student brings Honors Academy credit to Nebraska Wesleyan University, the course will count in the same area as the on-campus equivalent and the grade will become part of the student's GPA calculations.

## Requesting Transcripts

- Transcripts of academic records are available to students and alumni whose accounts are paid in full. To request a transcript, go to <https://www.nebrwesleyan.edu/undergraduate/dual-credit-high-school-students/grades-and-transcripts> and click on the **Order Transcripts** link on the right side of the page.

Transcript requests can be made via the Web 24/7 through the [National Student Clearinghouse](#). You can place as many orders as you like in one session using any major credit card, and your card will only be charged after your order has been completed. You can also track your order online using your email address and order number. Order updates are available via mobile text message and will also be emailed to you. An online signed consent is required to complete this order. For your convenience, a consent form will be generated for your order that you can approve instantly online.

Transcript pricing is as follows:

- Official transcript ordered online and sent as a hard copy: \$5.25
- Official transcript ordered online and sent electronically: \$6.25
- Official transcript ordered in the Registrar's Office: \$8.00

Contact the NWU Registrar's office at 402-465-2243 or [registar@nebrwesleyan.edu](mailto:registar@nebrwesleyan.edu) with transcript questions.

New student registration events at colleges and universities may occur prior to the time that the Wesleyan University transcript arrives at the other institution. We recommend that a student take a listing of his or her Wesleyan Honors Academy courses to the college registration event in order to reflect the anticipated college credit from Wesleyan University.

A student's account with the business office, library, and other pertinent campus offices must be paid in full before an official transcript will be issued.

## Drug and Alcohol Policy

Nebraska Wesleyan University urges its members to exercise mature judgment and social responsibility when making decisions regarding the use of alcoholic beverages and other drugs, and will implement appropriate procedures to protect the interests of the students and the University community. Such procedures may include a screening process or the request for an evaluation from a qualified professional to determine the seriousness of the problem. This University community prohibits the sale, possession, distribution or use of illegal drugs by students, faculty or staff.

Violations of law and/or violations of the Code of Student Conduct shall be adjudicated by the proper judicial bodies. Consumption or possession of alcohol is prohibited in any public area. It is a violation of the laws of the State of Nebraska and the alcohol policy for students under the legal drinking age (21 years of age) to consume or possess alcoholic beverages. It is also illegal for a person under the age of 21 to be present at gatherings where alcohol is present. The University will take action against students involved in procuring alcoholic beverages for minors.

Guests are bound by the same rules regarding alcoholic beverages and illegal drugs. Violators will be asked to leave the campus and/or referred to local authorities.

Violations may be referred directly to local authorities and/or action may be taken by the University. The University Judiciary will impose sanctions on students for violations of the Alcohol and Drug Policy consistent with local, state and federal law. These sanctions may include disciplinary warning, disciplinary

probation, fines, restitution, revocation of privileges or restriction of activities, disciplinary suspension or expulsion as well as termination of the residence hall contract. Local authorities may impose legal sanctions that may include incarceration and/or fines for those found guilty of violating local, state and federal law.

The health risks of using illegal drugs and/or alcohol are difficult to predict due to the unknown chemicals involved in these substances. Beverage alcohol is a central nervous system depressant. It slows down bodily functions such as heart rate, pulse and respiration. Drinking large enough amounts of alcohol over a period of time can produce psychological and physical dependence or alcoholism. Prolonged heavy drinking can lead to stomach irritation, ulcers, malnutrition, high blood pressure, lowered resistance to disease, and possible irreversible brain and nervous system damage. Alcohol can be harmful to unborn babies, resulting in fetal alcohol syndrome.

There is also a wide range of health risks associated with the use of illegal drugs such as marijuana, cocaine and anabolic steroids. The diminishment of intellectual ability, long-term genetic damage and other health risks may be severe and lead to permanent impairment or even death.

For information and access to counseling, treatment, support groups and rehabilitation programs contact Student Health Services (ext. 2375), the Career and Counseling Center (ext. 2224) and/or the Lincoln Council on Alcoholism and Drugs (402-475-2694).

To view the complete NWU Alcohol and Drug Policy, go to: [www.nebrwesleyan.edu/about-nwu/policies-and-procedures/alcohol-and-drugs-policy](http://www.nebrwesleyan.edu/about-nwu/policies-and-procedures/alcohol-and-drugs-policy)

# Course Descriptions

There are currently fourteen Nebraska Wesleyan University departments that offer Honors Academy courses. A total of 42 separate courses are available in these areas. A school's ability to offer courses depends entirely on the qualification of its staff members and the administration's decision to allow qualified instructors to offer the courses. A given school may offer any of the following courses (numbers in brackets represent credit hours).

## Art

**Dr. David Gracie, Departmental Coordinator**

### **Art History 1010: Art and Society in the West: Ancient to Medieval (3)**

A survey of art and architectural history in the western hemisphere: significant monuments from prehistory to the medieval period will be considered with particular attention to the interaction of art and its producing society so that political situation, theology, science, and aesthetics will be considered in lectures.

### **Art History 1020: Art and Society in the West: Renaissance to Modern (3)**

A survey of art and architectural history in the western hemisphere: significant monuments from the Renaissance to the twentieth century will be considered with particular attention to the interaction of art and its producing society so that political situation, theology, science, and aesthetics will be considered in lectures.

### **Art 1050: Basic Design (3)**

A studio art exploration of basic design elements and principles using traditional media, ideation, and rough draft processes.

### **Art 1300: Drawing 1 (3)**

An introduction to drawing by surveying its use as a foundation for future study in all 2D and 3D media.

Other courses may be reviewed.

## Biology

**Dr. Angela McKinney, Departmental Coordinator**

### **Biology 1010: Perspectives in Biological Science (4)**

Designed for non-science majors, this general education course will examine the principles of biology within the context of the human experience and covers cell biology, physiology, genetics, evolution, ecology, and the interaction of humankind and the environment. Includes lab.

## **Business and Economics**

### **Dr. Thom Jackman, Departmental Coordinator**

#### **Accounting 1310: Principles of Accounting I (3)**

This is an introduction to the basic accounting model and the framework for developing financial statements. The major focus is on the study of generally accepted accounting principles as they apply to the measurement of income and the presentation of a firm's financial position.

#### **Accounting 1320: Principles of Accounting II (3)**

The role of accounting in the formation and capitalization of corporations is studied. Other topics include cash flow, analysis and interpretation of financial statements, and basic managerial accounting. *Prerequisite(s): Grade of "C-" or better in Accounting 31.*

#### **Economics 1530: Macroeconomic Principles (3)**

An examination of the macroeconomic theories, problems, and policies of the U.S. economy. Topics include supply and demand, a description of the main sectors of the economy, and the role of government in stabilizing the economy with monetary and fiscal policies.

#### **Economics 1540: Microeconomic Principles (3)**

An examination of the microeconomic theories, problems, and policies of the U.S. economy. Topics include the theory of the firm, market structures, and current economic issues such as income distribution, antitrust policy, poverty, the farm problem, and international trade.

#### **Business Administration 1900: Personal Finance (3)**

Personal Finance is focused on giving college students the fundamental understanding and basic implementation skills in the following areas: insurance, investment, buying/leasing a car, renting/buying real estate, and personal accounting. This is accomplished through lecture, discussion, community experts, on-line resources, and completion of an extensive personal finance portfolio.

## **Chemistry**

### **Dr. Jodi Ryter, Departmental Coordinator**

#### **Chemistry 1110: Chemical Principles (3)**

A study of the fundamental principles of chemistry including structures of atoms and molecules, periodicity, stoichiometry, reactions, solutions, gases and thermochemistry.

#### **Chemistry 1110L: Chemical Principles Laboratory (1)**

Laboratory supporting Chemical Principles.

## **Communication**

**Dr. Patty Hawk, Departmental Coordinator**

### **Communication 1000: Fundamentals of Communication (3)**

This course is designed to help students develop the skills necessary to effectively communicate in a variety of settings. The course will focus on a broad base of communication concepts and skills and offer students the opportunity to apply those skills. Students will explore several models of communication, including: invitational, persuasive and dialogic. Once they have developed an understanding of the theoretical underpinnings of effective communication; students will develop the skills necessary to overcome the anxiety associated with public speaking, analyze audience needs, prepare effective speeches, deliver engaging speeches, better participate in small group discussions, and improve listening and response skills.

## **English**

**Dr. Jim Schaffer, Departmental Coordinator**

### **English 1010: English Language and Writing (3)**

A course designed to help students write with clarity, confidence, and conviction through regular practice in writing (including argument and exposition, writing as discovery, and personal exploration). Particular attention will be given to the role of revision in the writing process. This course also includes a study of language and its social roles, with special attention to the origin, development, and current nature of the English language.

### **English 1020: Composition, Language and Literature (3)**

This is a course in which students develop their composition skills through reading and writing about literature. The course includes a discussion of multiple genres and of literary works' historical and cultural contexts. Students will develop skills of writing in multiple forms and will learn the skills and terminology appropriate to discussing literary works in different genres. Students will receive instruction in writing skills such as structuring an argument, using evidence from multiple sources, using conventions appropriately, and refining an essay through revision.

## **History**

**Chris Rasmussen, Departmental Coordinator**

### **History 1010: Topics in U.S. History to 1877 (4)**

A survey of United States history beginning with pre-contact cultures, examining the varied colonial and native cultures, and tracing the political, economic, social and cultural development of the United States, and concluding with Reconstruction.

### **History 1020: United States Society and Culture since 1877 (4)**

A survey of United States history beginning with post-Civil War Reconstruction period,

tracing economic, social and cultural development to the present, emphasizing the emergence of a dominantly urban-industrial society, multiple civil rights movements, the expanded role of government in the lives of individuals, and the increasing involvement of the United States in the world.

#### **History 1110: World Civilizations: A survey of Global Twentieth Century (4)**

This is a world-history survey designed to introduce students to the sweep of social, political, economic, and cultural changes that took place around the world over the course of the twentieth century. Using primary sources, the course allows students to investigate in-depth themes such as European colonialism, the First and Second World Wars, fascism and its consequences, the transformation of East Asia, the Cold War and its consequences, and new challenges to global stability in the modern era.

#### **History 2130 Western Civilization through Literature (4)**

A chronological survey of Western Civilization from 1500 to the present, focusing on the literary record which exemplifies changing societies; artistic and literary styles; and philosophical, religious, and political patterns. The course will include a reexamination of Biblical texts in the Reformation, the revival and imitation of classical texts in the Renaissance, absolutism and its critics, the revolutionary and Romantic movements, ethnic minorities, colonialism, the crisis of Western thought in the twentieth century, and the impact of totalitarianism.

### **Mathematics**

**Dr. Kristie Pfabe, Departmental Coordinator**

#### **Math 1600: Calculus I (5)**

An introduction to calculus of a single variable. Topics include limits, continuity, differentiation and beginning integration, with applications. Assignments help build proficiency in the use of a computer algebra system.

#### **Math 1610: Calculus II (5)**

A continuation of Mathematics 1600. Topics studied include integration techniques and applications, differential equations, numerical approximations, sequences and series, and sectors. Assignments are given that help build proficiency in the use of a computer algebra system. Prerequisite(s): grade of "C" or better in Mathematics 1600.

### **Music**

**Dr. Steven Kaup, Departmental Coordinator**

#### **Music 1610: Fundamentals of Music Theory(3)**

A review of the fundamentals of music (scales, key signatures, intervals) and the presentation of triads and their harmonic and melodic implications.

## Modern Languages

### French

Dr. Sara Miles, French Coordinator  
Anne Hajek, Assessment

#### **French 1010: French Stage I (4)**

An introduction to the French language designed to develop skills in aural comprehension, speaking, reading, writing, and culture, with emphasis on practical communication.

#### **French 1020: French Stage II (4)**

Continuation of French 1010.

Prerequisite(s): French 1010.

#### **French 2010: French Stage III (4)**

French 2010 is the first in a two-part sequence of intermediate-level French, designed to build upon basic language concepts acquired in introductory-level courses, expand cultural knowledge, and increase confidence while enhancing listening, speaking, reading and writing skills in French.

Prerequisite(s): French 1020 or equivalent.

#### **French 2020: French Stage IV (4)**

Continuation of French 2010.

Prerequisite(s): French 2010 or equivalent.

### German

Dr. JoAnn Fuess, German Coordinator

#### **German 1010: German Stage I (4)**

An introduction to the German language designed to develop skills in aural comprehension, speaking, reading, writing and culture.

#### **German 1020: German Stage II (4)**

Continuation of German 1010.

Prerequisite(s): German 1010 or equivalent.

#### **German 2010: German Stage III (4)**

German 2010 is the first in a two-part sequence of intermediate-level German, designed to build upon basic language concepts acquired in introductory-level courses, expand cultural knowledge, and increase confidence while enhancing listening, speaking, reading and writing skills in German. Prerequisite(s): German 1020 or equivalent.

#### **German 2020: German Stage IV (4)**

Continuation of German 2010.

Prerequisite(s): German 2010 or equivalent.

## Japanese

**Dr. Yuko Yamada, Japanese Coordinator**

### **Japanese 1010: Japanese: Stage I (5)**

An introduction to the Japanese language designed to develop skills in aural comprehension, speaking, reading, writing, and culture, with emphasis on practical communication.

### **Japanese 1020: Japanese: Stage II (5)**

Continuation of Japanese 1010.

Prerequisite(s): Japanese 1010.

## Spanish

**Dr. Rita Ricaurte, Spanish Coordinator**

**Anne Hajek, Assessment**

### **Spanish 1010: Spanish Stage I (4)**

An introduction to the Spanish language designed to develop skills in aural comprehension, speaking, reading, writing and culture.

### **Spanish 1020: Spanish Stage II (4)**

Continuation of Spanish 1010. Prerequisite(s): Spanish 1010 or placement into Spanish 1020.

### **Spanish 2010: Spanish Stage III (4)**

Spanish 2010 is the first in a two-part sequence of intermediate-level Spanish, designed to build upon basic language concepts acquired in introductory-level courses, expand cultural knowledge, and increase confidence while enhancing listening, speaking, reading and writing skills in Spanish. Prerequisite(s): Spanish 1020 or placement into Spanish 2010.

### **Spanish 2020: Spanish Stage IV (4)**

Continuation of Spanish 2010. Prerequisite(s): Spanish 2010 or placement into Spanish 2020.

## **Physics**

**Dr. William Wehrbein, Departmental Coordinator**

### **Physics 1600: Principles of Physics I (4)**

The principles of classical mechanics, waves, light, electricity, and magnetism. Algebra and trigonometry will be utilized in descriptions and problems.

### **Physics 1700: Principles of Physics II (4)**

A continuation of Physics 1600 with emphasis on waves, sound, electricity, magnetism, and electronics. Prerequisite(s): Mathematics 1400 or permission of the instructor.

**Political Science**  
**Dr. Kelly Bauer, Departmental Coordinator**

**Political Science 1000: United States Government and Politics (3)**

An examination of the context, processes, institutions, and outcomes of the U.S. political system. This course introduces the student to basic concepts and theories central to the study of political science.

**Psychology**  
**Dr. Marilyn Petro, Departmental Coordinator**

**Psychology 1010: Introduction to Psychological Science (4)**

The Introduction to Psychological Science course will engage students in a learner-centered approach to the science of behavior and mental processes by synthesizing these areas of psychology: Scientific Inquiry, Biopsychology, Development and Learning, Sociocultural Context, Individual Variations, and Applications of Psychological Science.

**Religion**  
**Dr. Jonathan Redding, Departmental Coordinator**

**Religion 1150: World Religions (3)**

This course is a study of the cultural settings, lives of founders when appropriate, oral or written traditions and literature, worldviews, myths, rituals, ideals of conduct, and development of some of the world's religions. Religions studied will typically include tribal religions, Hinduism, Jainism, Buddhism, Taoism, Confuciansim, Shinto, Zoroastrianism, Judaism, Christianity, Islam, Sikhism, and Bahai. Readings, videos, and websites will help introduce and illustrate not only the cultural settings in which these religions appear, but also the voices and faces of contemporary religious practitioners.

**Religion 2250: Religion, Peace and Social Justice (3)**

This course explores religious responses to social justice issues such as conflict, poverty, oppression, discrimination, and the environment.

# Contact Information

## Administrative Staff

Please feel free to contact the following people with general questions about the program, scheduling concerns, registration information and various miscellaneous information you may need.

### **Marian Borgmann-Ingwersen, Ph.D.**

Director, Wesleyan Honors Academy  
402-465-2415  
mborgman@nebrwesleyan.edu

### **Bonnie Simpson**

Asst. Director, Wesleyan Honors Academy  
308-473-8688  
simpson81483@gmail.com

Staff Assistant, Wesleyan Honors Academy  
402-465-7605

## Departmental Coordinators

Please become comfortable with your respective departmental coordinator. They should be in contact with you during the semester and are your source for answers to curriculum and assessment related questions.

### **ART**

Dr. David Gracie  
dgracie@nebrwesleyan.edu

### **ENGLISH**

Dr. Jim Schaffer  
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### **BIOLOGY**

Dr. Angela McKinney  
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Sandra McBride  
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### **BUSINESS AND ECONOMICS**

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### **CHEMISTRY**

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Nancy Mitchell  
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### **COMMUNICATION**

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### **HISTORY**

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### **MATHEMATICS**

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**MODERN LANGUAGES**

Dr. Rita Ricaurte: Spanish  
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Dr. Sara Miles: French  
smiles@nebrwesleyan.edu

Dr. JoAnn Fuess: German  
jmf@nebrwesleyan.edu

Dr. Yuko Yamada: Japanese  
yy@nebrwesleyan.edu

Anne Hajek: Assessment  
[ahajek@nebrwesleyan.edu](mailto:ahajek@nebrwesleyan.edu)

**Music**

Dr. Steven Kaup  
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**PHYSICS**

Dr. William Wehrbein  
wmw@nebrwesleyan.edu

**POLITICAL SCIENCE**

Dr. Kelly Bauer  
kbauer@nebrwesleyan.edu

**PSYCHOLOGY**

Dr. Marilyn Petro  
mpetro@nebrwesleyan.edu

**RELIGION AND PHILOSOPHY**

Dr. Jonathan Redding  
jredding@nebrwesleyan.edu

# Nebraska Wesleyan University Honors Academy

## Top student, parent, counselor and teacher FAQs

### **Q1: What is Wesleyan Honors Academy?**

A1: Honors Academy is a concurrent-enrollment program that allows students to earn college credit for successfully completing approved Advanced Placement (AP) or Honors-level courses through their high school. Students are concurrently enrolled in high school and college and receive credit toward graduation from both institutions.

### **Q2: What courses are available to students?**

A2: At this time courses are available in Art, Biology, Business, Economics, English, Chemistry, Communication Studies, History, Mathematics, Modern Languages, Music, Physics, Political Science, Psychology and Religion. The availability varies by school, so check with your guidance counselor for available courses.

### **Q3: Who teaches the courses?**

A3: High school faculty who have applied and been accepted as adjunct faculty at Nebraska Wesleyan teach the courses. They also submit a course application that must be approved by the departmental coordinator on Wesleyan's campus. Honors Academy courses are deemed to have a curriculum equivalent to the comparable Nebraska Wesleyan course, and therefore at least as rigorous as those taught to first year students on campuses across the country.

### **Q4: What are some of the benefits of taking Honors Academy courses in High School?**

A4: By earning credits toward graduation, students may not need to take the heavy course loads that most first-year students face. This is not only helpful academically; it gives a student more time to participate in sports or other co-curricular activities on campus. Additionally, there is significant cost savings per credit hour compared with tuition rates on campuses.

### **Q5: Why participate in Honors Academy instead of or in addition to taking the AP Exam?**

A5: Not all students accurately demonstrate what they have learned by taking standardized tests. Students who plan to take the AP exam have only one opportunity to demonstrate success. Honors Academy students are graded on all assignments throughout the term of the course and receive a course grade for their cumulative classroom effort, without the pressure of a one-time test. Students who successfully pass the AP exam may have the course requirement waived by the institution the student attends; however, it may not reduce the number of hours that the student needs

to graduate from that institution. Credit earned through Honors Academy fulfills the course requirement and also applies toward the total number of credits an institution requires for graduation in most instances.

**Q6: What is the tuition rate for Honors Academy classes?**

A6: The tuition rate for 2018-2019 is \$95 per credit hour. There are no additional costs for fees or books, as is sometimes the case in other dual enrollment programs.

**Q7: Do other institutions accept Wesleyan Honors Academy credit for transfer?**

A7: Acceptance of credit is always the purview of the receiving institution; however, approximately 95% of colleges and universities across the country accept dual-credit courses.

**Q8: How do students transfer Honors Academy credits to other institutions?**

A8: NWU offers an expedited process of delivering transcripts which allows students to order transcripts at their convenience from any location with an internet connection. Transcript requests will be made via the Web 24/7 through the National Student Clearinghouse. Place your order at [www.nebrwesleyan.edu/about-nwu/registrar-office/order-transcripts](http://www.nebrwesleyan.edu/about-nwu/registrar-office/order-transcripts) Contact the Nebraska Wesleyan University Registrar's Office with any questions at 402-465-2243 or [registrar@nebrwesleyan.edu](mailto:registrar@nebrwesleyan.edu)

**Q9: What does a student need to do in order to drop or withdraw from an Honors Academy course?**

A9: Students who need to drop a course must contact both the high school and Nebraska Wesleyan Honors Academy. Remember, students are concurrently enrolled in both systems. The registration and drop deadlines for all courses are listed on the email registration confirmation form. Dropped courses do not show up on a transcript and tuition is refunded. After the drop deadlines students may still withdraw from courses, but a "W" will show up on the student's transcript and tuition is forfeited. Failure to follow proper withdrawal procedures may result in a grade of "F" for the course.

**Q10: How do students register for Honors Academy courses?**

A10: Registration flyers are mailed to Honors Academy faculty in mid-August for distribution in their classrooms. Students must complete the on-line application form for the course and submit it to Nebraska Wesleyan University. Payment for the applicable tuition will be billed. Registration for spring only courses will take place following the holiday break in December-January. Registration and drop deadlines for all courses are listed on the on-line form. [www.nebrwesleyan.edu/undergraduate/dual-credit-high-school-students/register-online](http://www.nebrwesleyan.edu/undergraduate/dual-credit-high-school-students/register-online)

# Honors Academy On-Line Registration

Students may register online for dual enrollment courses by going to [HonorsAcademy.NebrWesleyan.edu](http://HonorsAcademy.NebrWesleyan.edu)

Here are the instructions students or their parents will use to register.

1. Go to [honorsacademy.nebrwesleyan.edu](http://honorsacademy.nebrwesleyan.edu) and click on "Register Online"
2. Fill in your contact information. On the next page, select your high school and the classes you wish to receive credit for. Check with your teacher if you aren't sure which class to select.
3. Select your payment method. Payment is not due at the time of registration and you can select a different payment option when you pay. We send paper statements around the 20<sup>th</sup> of each month. Please remit your payment or set up a payment plan when you receive that statement. To apply for ACE funding, see your high school counselor and complete the application form. You have to be registered for the class before you get final approval from ACE.
4. On the next page, read the "conditions of credit" and check the box, "I accept the conditions of credit stated above." Click "Submit". You will receive a confirmation email for your records. Be sure to save this for future reference.
5. If you have any questions, visit [honorsacademy.nebrwesleyan.edu](http://honorsacademy.nebrwesleyan.edu) or call 402.465.7605.

Once students have submitted the online registration form, they should **PRINT** a copy of the confirmation to keep for future reference.

If students, parents, or anyone involved in registration have any questions or need assistance, please have them contact the **Honors Academy at 402.465.7605**

## Appendix A: Honors Academy Faculty by name

<b>Last Name</b>	<b>First Name</b>	<b>School</b>	<b>NWU Discipline</b>
Abrahams	Teresa	Lincoln Southwest High School	English
Ahlschwede	Tom	Lincoln East High School	Math
Alexander	Patrick	Hampton High School	History
Anania	Therese	Omaha Duchesne Academy	History
Andersen	Megan	Mullen High School	Psychology
Anderson	Mariko	Elkhorn & Elkhorn South High Schools	Japanese
Arch	Richard	Elkhorn High School	Math
Auwerda	John Nicholas	Cozad High School	Physics
Avila	Brett	Sidney High School	Psychology & Spanish
Bargen	Andrew	Lincoln High School	Political Science
Barvick	Fr. Patrick	Wahoo Bishop Neumann	Religion
Bauman	Amy	Omaha Marian High School	English
Beacom	Kyle	Lincoln Southeast High School	History
Beahm	Augusta	Hastings High School	Chemistry
Bock	Ashley	Elkhorn High School	English
Boelhower	Jamey	Hastings Adams Central High School	English
Bollish	David	Scottsbluff High School	Psychology
Boon	Nicole	Norris High School	English
Bowie	Tierra	Overton High School	Math
Cantarero	Marcela	Lincoln East High School	Spanish
Carlson	Carol	Lexington High School	English
Chvatal	Missy	Wahoo Bishop-Neumann High School	Psychology
Coady	Janelle	Norris High School	English
Cook	Martha	Norfolk Senior High School	Physics
Cooper	Gregory	Lincoln Southwest High School	Chemistry
Cornwell	Joel	Lincoln Northeast High School	History
Costa	Samantha	Wahoo Bishop-Neumann High School	Music
Cotton	Aleecia	Omaha Marian High School	English
Cover	Sandy	Norfolk Senior High School	Calculus
Cox	Krista	Alma High School	English
Craft	Noa	Lincoln Southeast High School	History
Curtis	Megan	Papillion-LaVista South High School	English
Daehling	Kevin	Red Cloud High School	History
Deschaine	Maggie	Lincoln North Star High School	English
Diekman	Sandy	Norfolk Senior High School	Math
Dutton	Tonya	Lincoln Southwest High School	English
Eber	Richard	Seward High School	History
Ehrke	Kirsten	Springfield Platteview High School	Spanish
Einspahr	Julie	Franklin High School	Math
Fehringner	Ashley	Sidney High School	Business
Fielder	Jim	Hastings High School	Physics
Funk	Lauren	Lincoln East High School	English
Gerdes	Thomas	Wahoo Bishop Neumann High School	Biology
Goldsmith	Trenton	Omaha Creighton Prep High School	Business
Goliber	Michelle	Omaha Duchesne Academy	Spanish
Gomez	Pete	Hemingford High School	Physics
Graff	Johnna	Lincoln Science Focus School	English
Graham	Lisa	Waverly High School	English
Guenther	Kelli	West Point - Beemer High School	Math
Guenther	Nancy	West Point - Beemer High School	English
Halligan	Sr. Christa Marie	Hastings St. Cecilia High School	English & Religion

## Appendix A: Honors Academy Faculty by name

<b>Last Name</b>	<b>First Name</b>	<b>School</b>	<b>NWU Discipline</b>
Hamilton	Chad	Southern Valley High School	Math
Hand	Leatta	Pleasanton High School	Math
Hardin	Sarah	Mullen High School	Biology
Harpster	Jillian	Lincoln North Star High School	English
Hart	Jeff	Boyd County High School	History
Heminger	Cara	Lincoln North Star High School	French
Hernandez	Melissa	Lincoln Northeast High School	Spanish
Hinrichs	Josh	Lincoln Southwest High School	Business
Hoffmeier Mangus	Toni	Omaha Roncalli Catholic High School	English
Holdorf	Alan	Lincoln Southeast High School	Math
Huber	Teresa	Elkhorn High School	English
Hulstein	James	Bancroft-Rosalie High School	History & Geography
Humphreys	William Brooks	Omaha Mercy High School	History & Political Science
Hunt	Sally	Lincoln Arts & Humanities	English
Hunt-Spisak	Molly	Omaha Westside High School	English
Huskey	Greg	Conestoga High School	Biology
Inmon	Melissa	Omaha Westside High School	English
Jansen	Tarah	Guardian Angels Central Catholic	Calculus
Janssen	Elizabeth	Franklin High School	English
Jensen	Daniel	Waverly High School	History
Johnson	Candie	Gordon-Rushville High School	Communications
Johnson	Craig	Bridgeport High School	History
Johnson	James	Columbus High School	Math
Joyce-Whipp	Sean	Omaha Creighton Prep	Religion
Kahrs	Shannette	Franklin High School	Physics
Kaldahl	Timothy	Omaha Westside High School	English
Kandel	Sue	Sidney High School	Communications
Kerkman	Travis	Lincoln East	History
Kermmoade	Laurie	Alma High School	Biology
Kerr	Robert	Hastings High School	History
Kersoluv	Michael	Springfield Platteview High School	English
Kitt	Kory	Sargent High School	Math
Klepfer	Jordan	Omaha Westside High School	English
Klitz	Angela	West Point - Beemer High School	Communications
Knaak	Diana	West Point - Beemer High School	History
Kreikemeier	Leslie	Guardian Angels Central Catholic	English
Krienke	Jill	Columbus Lakeview High School	Math
Lansman	Benjamin	Ord High School	History
Larabee	Brenda	Stuart High School	English
Larsen-Miller	Cindy	Norris High School	Biology
Larson	Ted	Lincoln Southwest High School	History
Lein	Melissa	Hay Springs High School	Business
Lierman	Lonnie	Oakland-Craig Public Schools	History
Lierman	Nancy	Oakland-Craig Public Schools	Communications
Lockert	Eric	Lincoln North Star High School	Math
Long	Jeremy	Omaha Westside High School	Math
Lukert	Kristine	Hebron Thayer Central	Math
Maddux	Cyndy	Lincoln North Star High School	English
Maddux	Pete	Lincoln North Star High School	History
Malcom	Susan	Lincoln Christian High School	English
Marcuccio	Amanda	Omaha Mercy High School	English
Maupin	Lisa	Lincoln East High School	French

## Appendix A: Honors Academy Faculty by name

<b>Last Name</b>	<b>First Name</b>	<b>School</b>	<b>NWU Discipline</b>
Meyer	Sandra	Lexington High School	Math
Milligan-Mace	Katie	Lyons Decatur High School	English
Newman	Andy	Sidney High School	History & English
O'Keefe	Kathleen	Omaha Creighton Prep	Religion
Olson	Cassandra	Boone Central High School	History
Olson	Mattie	Omaha Creighton Prep	Religion
Pfeil	Amanda	Alma High School	Math
Piernicky	Megan	Omaha Marian High School	English
Pinkall	Jenny	Seward High School	Biology
Piper	Teresa	Lincoln Southwest High School	English
Plagge	Joan	Wisner-Pilger High School	Biology
Plank, OSB	Rev. Stephen	Mount Michael High School	French
Pope	Malia	Lincoln North Star High School	Spanish
Raatz	Russell	Lincoln Southwest High School	History
Rafert	Craig	Sutton High School	History
Rau	Linda	Omaha Westside High School	Math
Reese	Curtis	Osceola High School	Biology
Reese	Emily	Osceola High School	English
Rezac	Tim	Wahoo Bishop-Neumann High School	English
Rhoads	Rebecca	Omaha Mercy High School	French
Rief	Sharon	Wisner-Pilger High School	Math
Rippe	Kevin	Lincoln East High School	History
Roberts-Day	Owen	Lincoln High School	English
Roeber Schoening	Kelli	Lincoln Southeast High School	Math
Rohan	Dashiell	Sioux County Schools	English
Royuk	Kyle	Seward High School	Math
Salyard	Thomas	Scotus Central Catholic High School	Physics
Sayre	Eric	Lincoln East High School	English
Schlichtemeier	Jessica	Conestoga High School	English & Communication
Schutte	Lori	Wisner-Pilger High School	English
Segrist	Samuel	Lincoln Southeast High School	English
Shaw	Linda	Hastings High School	Spanish
Simons	Danell	South Sioux City High School	English
Simons	Melissa	Elkhorn South High School	English
Sire	Carly	Papillion-LaVista High School	English
Sitorius	Greg	Minden High School	Biology
Smith	Jeff	Elkhorn South High School	Math
Sorgenfrei	Elizabeth	Hastings High School	English
Spangler	Greg	Lincoln Southeast High School	Art History
Spieker	Dwaine	Wayne High School	English
Staples-Farmer	Sarah	Lincoln East High School	English
Stanley	Stephanie	Elkhorn South High School	Spanish
Steinkamp	Katherine	Norfolk Senior High School	History
Stokes	Shawn	Lincoln High School	Art
Sullivan	Eileen	Mount Michael High School	English
Suprenant	Ron	Omaha Creighton Prep	English
Swanigan	Rebecca	Papillion LaVista: Health Systems Acad	English
Thornton	Anne Marie	Papillion-LaVista South High School	English
Tillinghast	Lindsay	Lincoln Southeast High School	Business
Timm	Paul	Lyons Decatur High School	Biology
Tunink	Stacy	Omaha Marian High School	Chemistry
Underwood	Nichole	Central Valley High School	English

## Appendix A: Honors Academy Faculty by name

<b>Last Name</b>	<b>First Name</b>	<b>School</b>	<b>NWU Discipline</b>
Van Zandt	Alexandra	Lincoln Southwest High School	French
VanDeWalle	Erin	Riverside High School	English
Vavruska	Amy	Papillion-LaVista South High School	Chemistry
Velasco	Liliana	Columbus High School	Spanish
Vlach	Kimberly	Greeley Central Valley High School	History
von Kampen	Rachel	Lincoln Northeast High School	Math
Vossler	Rebecca	Utica Centennial High School	Biology
Waltke	Mackenzie	Norfolk Senior High School	Biology
Wandzilak	Brian	Lincoln North Star High School	Economics
Warrington	Macklin	Lincoln Northeast High School	Math
Watson	Michelle	Columbus High School	Math
Watson	Kim	Malcolm High School	Science
West	Sherry	Lincoln Southeast High School	Math
Wiarda	Karrie	Aurora High School	English
Zaruba	Heather	Ord High School	English
Zwiener	Jeanette	Boone Central High School	Math

Appendix B: Honors Academy Faculty by school

School	Last Name	First Name	NWU Discipline
<b>Adams Central Public Schools</b>	Boelhower	Jamey	English
<b>Alma High School</b>	Cox Kermmoade Pfeil	Krista Laurie Amanda	English Biology Math
<b>Aurora High School</b>	Wiarda	Karrie	English
<b>Bancroft-Rosalie High School</b>	Hulstein	James	History & Geography
<b>Boone Central High School</b>	Olson Zwiener	Cassandra Jeanette	History Math
<b>Boyd County High School</b>	Hart	Jeff	History
<b>Bridgeport High School</b>	Johnson	Craig	History
<b>Centennial High School</b>	Vossler	Rebecca	Biology
<b>Central Valley High School</b>	Underwood	Nichole	English
<b>Columbus High School</b>	Johnson Velasco Watson	James Liliana Michelle	Math Spanish Math
<b>Columbus Lakeview High School</b>	Krienke	Jill	Math
<b>Conestoga High School</b>	Huskey Schlichtemeier	Greg Jessica	Biology English & Communication
<b>Cozad High School</b>	Auwerda	John Nicholas	Physics
<b>Elkhorn High School</b>	Anderson Arch Bock Huber	Mariko Richard Ashley Teresa	Japanese Math English English
<b>Elkhorn South High School</b>	Anderson Simons Smith Stanley	Mariko Melissa Jeff Stephanie	Japanese English Math Spanish

Appendix B: Honors Academy Faculty by school

<b>Franklin High School</b>	Einspahr Janssen Kahrs	Julie Elizabeth Shannette	Math English Physics
<b>Gordon-Rushville High School</b>	Johnson	Candie	Speech
<b>Guardian Angels Central Catholic</b>	Jansen Kreikemeier	Tarah Leslie	Calculus English
<b>Hampton High School</b>	Alexander	Patrick	History
<b>Hastings High School</b>	Beahm Fielder Kerr Shaw Sorgenfrei	Augusta Jim Robert Linda Elizabeth	Chemistry Physics History Spanish English
<b>Hastings St. Cecilia High School</b>	Halligan	Sr. Christa Marie	English & Religion
<b>Hay Springs High School</b>	Lein	Melissa	Business
<b>Hebron Thayer Central</b>	Lukert	Kristine	Math
<b>Hemingford High School</b>	Gomez	Pete	Physics
<b>Lexington High School</b>	Carlson Meyer	Carol Sandra	English Math
<b>Lincoln Arts &amp; Humanities</b>	Hunt	Sally	English
<b>Lincoln Christian High School</b>	Malcom	Susan	English
<b>Lincoln East High School</b>	Ahlschwede Cantarero Funk Maupin Rippe Sayre Staples-Farmer	Tom Marcela Lauren Lisa Kevin Eric Sarah	Math Spanish English French History English English
<b>Lincoln High School</b>	Bargen Roberts-Day Stokes	Andrew Owen Shawn	Political Science English Art

Appendix B: Honors Academy Faculty by school

<b>Lincoln North Star High School</b>	Deschaine Harpster Heminger Lockert Maddux Maddux Pope Wandzilak	Maggie Jillian Cara Eric Cyndy Pete Malia Brian	English English French Math English History Spanish Economics
<b>Lincoln Northeast High School</b>	Cornwell Hernandez von Kampen Warrington	Joel Melissa Rachel Macklin	History Spanish Math Math
<b>Lincoln Science Focus School</b>	Graff	Johnna	English
<b>Lincoln Southeast High School</b>	Beacom Craft Graff Holdorf Roeber Schoening Segrist Tillinghast West Spangler	Kyle Noa Johnna Alan  Kelli Samuel Lindsay Sherry Greg	History History English Math  Math English Business Math Art History
<b>Lincoln Southwest High School</b>	Abrahams Cooper Dutton Larson Piper Raatz Van Zandt	Teresa Gregory Tonya Ted Teresa Russell Alexandra	English Chemistry English History English History French
<b>Lyons Decatur High School</b>	Milligan-Mace Timm	Katie Paul	English Biology
<b>Malcolm High School</b>	Watson	Kim	Science
<b>Minden High School</b>	Sitorius	Greg	Biology
<b>Mount Michael High School</b>	Plank, OSB Sullivan	Rev. Stephen Eileen	French English
<b>Mullen High School</b>	Andersen Hardin	Megan Sarah	Psychology Biology

Appendix B: Honors Academy Faculty by school

<b>Norfolk Senior High School</b>	Cook Cover Diekman Steinkamp Waltke	Martha Sandy Sandy Katherine Mackenzie	Physics Math Math History Biology
<b>Norris High School</b>	Boon Coady Dornbos Larsen-Miller	Nicole Janelle Kathryn Cindy	English English Chemistry Biology
<b>Oakland-Craig Public Schools</b>	Lierman Lierman	Lonnie Nancy	History Communications
<b>Omaha Creighton Prep</b>	Goldsmith Joyce-Whipp O'Keefe Olson Suprenant	Trenton Sean Kathleen Mattie Ron	Business Religion Religion Religion English
<b>Omaha Duchesne Academy</b>	Anania Goliber	Therese Michelle	History Spanish
<b>Omaha Marian High School</b>	Bauman Cotton Piernicky Tunink	Amy Aleecia Megan Stacy	English English English Chemistry
<b>Omaha Mercy High School</b>	Humphreys Marcuccio Rhoads	William Brooks Amanda Rebecca	History & Political Science English French
<b>Omaha Roncalli Catholic High School</b>	Hoffmeier Mangus	Toni	English
<b>Omaha Westside High School</b>	Hunt-Spisek Inmon Kaldahl Klepfer Long Rau	Molly Melissa Timothy Jordan Jeremy Linda	English English English English Math Math
<b>Ord High School</b>	Lansman Zaruba	Benjamin Heather	History English
<b>Osceola High School</b>	Curtis Emily	Reese Reese	Biology English
<b>Overton High School</b>	Tierra	Bowie	Math

Appendix B: Honors Academy Faculty by school

<b>Papillion-LaVista: Health Systems Acad</b>	Swanigan	Rebecca	English
<b>Papillion-LaVista High School</b>	Sire	Carly	English
<b>Papillion-LaVista South High School</b>	Curtis Thornton Vavruska	Megan Anne Marie Amy	English English Chemistry
<b>Platteview High School</b>	Ehrke Kersoluv	Kirsten Michael	Spanish English
<b>Pleasanton High School</b>	Hand	Leatta	Math
<b>Red Cloud High School</b>	Daehling	Kevin	History
<b>Riverside High School</b>	VanDeWalle	Erin	English
<b>Sargent High School</b>	Kitt	Kory	Math
<b>Scotus Central Catholic High School</b>	Salyard	Thomas	Physics
<b>Seward High School</b>	Eber Pinkall Royuk	Richard Jenny Kyle	History Biology Math
<b>Sidney High School</b>	Avila Fehringer Kandel Newman	Brett Ashley Sue Andy	Psychology & Spanish Business Communications History & English
<b>Sioux County Schools</b>	Rohan	Dashiell	English
<b>South Sioux City High School</b>	Simons	Danell	English
<b>Southern Valley High School</b>	Hamilton	Chad	Math
<b>Stuart High School</b>	Larabee	Brenda	English
<b>Sutton High School</b>	Rafert	Craig	History
<b>Wahoo Bishop Neumann High School</b>	Barvick Costa Chvatal Gerdes Rezac	Fr. Patrick Samantha Missy Thomas Tim	Religion Music Psychology Biology English
<b>Waverly High School</b>	Graham Jensen	Lisa Daniel	English History

Appendix B: Honors Academy Faculty by school

<b>Wayne High School</b>	Spieker	Dwaine	English
<b>West Point - Beemer High School</b>	Guenther Guenther Klitz Knaak	Kelli Nancy Angela Diana	Math English Communications History
<b>Wisner-Pilger High School</b>	Plagge Rief Schutte	Joan Sharon Lori	Biology Math English





NEBRASKA  
WESLEYAN  
UNIVERSITY

## HONORS ACADEMY APPLICATION PART 1: TEACHER INFORMATION

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

How do you prefer that students address you?

Mrs.  Ms.  Mr.  Dr.  By my first name

HIGH SCHOOL: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

**Send this form and all supporting materials to:**  
Marian Borgmann-Ingwersen, Director,  
Nebraska Wesleyan University Honors Academy  
5000 Saint Paul Avenue, Lincoln, NE 68504-2794

SCHOOL TELEPHONE: \_\_\_\_\_

HOME OR CELL TELEPHONE: \_\_\_\_\_

TOTAL YEARS TEACHING: \_\_\_\_\_

YEARS AT CURRENT SCHOOL: \_\_\_\_\_

PREFERRED E-MAIL ADDRESS: \_\_\_\_\_

NAME OF HIGH SCHOOL COURSE PROPOSED FOR WESLEYAN HONORS ACADEMY: (please write on line below)

\_\_\_\_\_

**EDUCATIONAL HISTORY:** Begin with baccalaureate degree. (Please attach copies of transcripts)

College/University Attended	Dates Attended	Major or Primary Field	Degree	Month/Year

**OTHER RELEVANT EDUCATIONAL EXPERIENCE**

(Include non-credit continuing education opportunities, institutes attended, certificates received, teaching awards or special recognitions, etc. Please include year of participation or recognition.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**NEBRASKA WESLEYAN APPROVAL FOR COURSE SUBMISSION**

\_\_\_\_\_ Applicant meets the minimum North Central Association's accreditation standards for appointment as an Adjunct Instructor at Nebraska Wesleyan University.

\_\_\_\_\_ Applicant does not meet the minimum North Central Association's accreditation standards for appointment as an Adjunct Instructor at Nebraska Wesleyan University.

\_\_\_\_\_ Nebraska Wesleyan Departmental Coordinator

\_\_\_\_\_ Department

\_\_\_\_\_ Date



# HONORS ACADEMY APPLICATION

## PART 2: COURSE INFORMATION



NEBRASKA  
WESLEYAN  
UNIVERSITY

Send this form and all supporting materials to:  
Marian Borgmann-Ingwersen, Director,  
Nebraska Wesleyan University Honors Academy  
5000 Saint Paul Avenue, Lincoln, NE 68504-2794

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_ MAILING ADDRESS: \_\_\_\_\_

HIGH SCHOOL: \_\_\_\_\_ CITY/STATE/ZIP: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

NAME OF HIGH SCHOOL COURSE PROPOSED FOR WESLEYAN HONORS ACADEMY:

\_\_\_\_\_

NWU COURSE EQUIVALENT AS YOU PROPOSE: \_\_\_\_\_

LENGTH OF COURSE:  Fall – One Semester  Spring – One Semester  Full Year - 2 Semesters

Block class Start and Stop Dates: \_\_\_\_\_

BRIEF DESCRIPTION OF COURSE:

TEXTBOOK(S) ASSIGNED TO STUDENTS:

### USING THIS FORM AS A COVER SHEET, ASSEMBLE THE FOLLOWING MATERIALS:

- A one to two-page description of your course describing its scope, organization and expectations of students
- A photocopy of the Table of Contents of the textbook you are using, marking the chapters that will be covered
- A course syllabus (or outline of the course (listing required readings, papers, projects and/or reports),
- A copy of major assignments made during the course
- A copy of the final examination for the course (if one is used)
- A letter of support from your principal or superintendent.

### Nebraska Wesleyan Course Approval

Course accepted for \_\_\_\_\_ hrs. cr. In \_\_\_\_\_

\_\_\_\_\_  
NWU Departmental Coordinator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director, Wesleyan Honors Academy

\_\_\_\_\_  
Date

REV 08-2012

Contact these Nebraska Wesleyan University staff members with questions about the Honors Academy program.

**Marian Borgmann-Ingwersen, Ph.D.**  
director  
402.465.2415  
mborgman@nebrwesleyan.edu

**Bonnie Simpson, M.A.**  
assistant director  
308.473.8688  
simpson81483@gmail.com

**Julie Manes**  
staff assistant  
402.465.7605  
jmanes@nebrwesleyan.edu



## NWU Honors Academy Departmental Coordinators

For questions related to curriculum and assessment, contact your Nebraska Wesleyan departmental coordinator. Plan to stay in regular contact with your coordinator during the semester.

### ART

**David Gracie**  
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### BIOLOGY

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**Pat McCoy**  
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**Nancy Mitchell**  
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**Rita Ricaurte:** *Spanish*  
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**Yuko Yamada:** *Japanese*  
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### RELIGION AND PHILOSOPHY

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