

Policy title Great Hall usage policy	Category Free Speech and Assembly Student Involvement
Owner Ad Council	Approved by Sarah Kelen, VPSL

Policy statement

Great Hall policy

The principal purposes of the Great Hall are to provide a passageway into and out of the offices and classrooms located in the Smith-Curtis Classroom-Administration Building and to serve as a gathering space for students and others and as a place for approved information distribution.

Events may be scheduled in the Great Hall, especially when an alternate facility cannot accommodate the unique needs of a particular event. A proposal for use of the Great Hall for a special event must include a complete description of the event; set-up information; and how the event will be scheduled to avoid disruption of teaching and administrative functions. The proposal will require a minimum of two weeks for consideration.

The Office of Admissions has responsibility to administer this policy. Any appeal to a decision by this office may be made to the Provost.