

<b>Policy title</b> Great Hall usage policy Policy	<b>Category</b> Free Speech and Assembly Student Involvement
<b>Owner</b> Ad Council	<b>Approved by</b> Sarah Kelen, VPSL

## Policy statement

### Great Hall policy

The principal purposes of the Great Hall are to provide a passageway into and out of the offices and classrooms located in the Smith-Curtis Classroom-Administration Building and to serve as a gathering space for students and others and as a place for approved information distribution.

Events may be scheduled in the Great Hall, especially when an alternate facility cannot accommodate the unique needs of a particular event. A proposal for use of the Great Hall for a special event must include a complete description of the event; set-up information; and how the event will be scheduled to avoid disruption of teaching and administrative functions. The proposal will require a minimum of two weeks for consideration.

The Office of Admissions has responsibility to administer this policy. Any appeal to a decision by this office may be made to the Provost.