| Policy title | Category |
| --- | --- |
| Inclement Weather Policy | Academic Affairs<br>Administration<br>Camps, Conferences, On-Campus Events<br>Campus Communication<br>Human Resources<br>Marketing / Public Relations<br>Student Life<br>Travel and Off Campus Activities |
| **Owner**<br>Ad Council | **Approved by**<br>Ad Council |

# Purpose of this policy

**Procedures for closing the university due to weather conditions**

# Policy statement

The decision to close the University due to dangerous or threatening weather conditions will take into consideration whether the campus can safely operate including the clearing of sidewalks and parking lots to allow for safe passage of the campus community.

The University will be closed during inclement weather days, and employees are not expected to work. For any in-person courses, instructors may post asynchronous assignments to make up for missed class time as soon as possible. Online classes will continue as scheduled; accredited programs may have different arrangements to meet accreditation guidelines. For example, the MSW Program Faculty may shift their classes to a virtual classroom experience. After three inclement weather days during an academic year, the University may require employees to work remotely.

Selected positions have been identified as essential during weather closings (e.g. security, residence life, food service, maintenance, grounds and custodial). Essential employees should report to campus.

After the decision to close the University is made by the Provost, Vice President for Finance and Administration, and the Chief of Staff, the Associate Director of Communications will notify faculty, staff and students immediately through the Wesleyan Alert System. To the extent possible, a decision to close will be made by 6 a.m. for daytime closing and by 2:30 p.m. for cancellation of evening classes and events. (Times are subject to change when needed due to changing weather conditions.)

Weather closing announcements are initially made through the Wesleyan Alert System as well as sent via email, posted to the NWU website, and announced through the local media. A list of local media who will announce school closing information can be found at **www.nebrwesleyan.edu/about-nwu/campus-safety/weather-closing**.

Employees choosing to work remotely must use the NWU VPN and work from a university-provided laptop. If you have questions about security best practices while working remotely, please reach out to IT at support [at] nebrwesleyan.edu (support[at]nebrwesleyan[dot]edu).

Typically, all public events will be cancelled in cases of closure due to inclement weather. A request not to cancel a previously scheduled public event will be made after consulting with the event sponsor, the appropriate vice president, and the maintenance team and IT staff to ensure the event can proceed safely and can be properly staffed. Providing essential services to residential students takes priority over service to a public event.

Questions pertaining to compensation for hours worked during inclement weather may be addressed to Human Resources (402-465-2570).

**Last revised date**
December 1, 2025