

Nebraska Wesleyan University EMPLOYEE GIFT FORM

Name _____

Department _____

Email _____@nebrwesleyan.edu Phone Extension _____

Gift Designation

Archway Fund/Unrestricted
(supports University's greatest needs)

Archway Fund/Restricted Existing Fund
(e.g. MOSAIC, athletics, etc.)

Restriction: _____

Gift Amount

\$ _____

Payment Format

Cash

Check

Credit Card _____

Exp Date ____/____

Signature: _____

Date: _____

Note: Those who wish to make a restricted contribution to the University are reminded that IRS regulations prohibit the allocation of gifts to University accounts that are controlled by the donor. Specifically, if an individual is either the administrator or has been given signing authority for a particular account, that individual's contribution made either in the form of a check or payroll deduction, cannot be directed to any account from which they authorize expenditures.