



College of Liberal Arts and Sciences
Graduation Application
(please print)

Student ID Number _____

Full Legal Name _____
last first middle suffix (Jr./III/IV/other)

DEGREE AND MAJOR(S)/MINOR(S)

I wish to become a candidate for graduation for the following degree(s), major(s), minor(s). I plan to meet all graduation requirements* by the date stated below.

Degree: *(check one)* BA BFA BM BS

First Major _____

Second Major _____

First Minor _____

Second Minor _____

Third Major/Minor _____

Supporting programs and/or substitution of requirements must be approved by the department chair on the Modification of Program Requirements form and submitted to the registrar's office.

GRADUATION DATE *(check one)*

December** _____ [completion of all requirements by February 1]
year

May _____ [completion of all requirements by September 1]
year

**See catalog (and checklist on back) for policies regarding graduation requirements. Students follow major or minor requirements in effect at the time he or she declares that major or minor unless he or she chooses requirements stipulated in a later catalog. Each student is responsible for making certain he or she has met all degree requirements.*

***Nebraska Wesleyan University provides one Commencement ceremony in May. December graduates normally participate in the May Commencement ceremony following December degree completion. Students may, however, choose to participate in the ceremony the previous May. Initial here if participating in Commencement prior to December completion: _____*

Student's Signature

Date

After receipt of this graduation application the registrar's office will produce an official graduation analysis for the student, who should then review the analysis carefully and report any questions to the registrar. Deviations from this application should be reported to the registrar.

FOR REGISTRAR'S OFFICE USE ONLY

Application received: _____

Graduation Analysis: _____ Sent

_____ Met with student

Comments:

Certification of Degree Completion:

_____ Total Hours Earned

_____ GPA

Registrar initials/Date: _____

Graduation Application Checklist

**Complete the graduation application and return to the Registrar's Office
at least one semester prior to the semester you plan to graduate.**

The following requirements must be met in order to graduate. Refer to the catalog for a complete listing of academic policies.

GENERAL REQUIREMENTS *(for students who matriculated to NWU 1996 to present)*

- Minimum overall grade point average of 2.00.
- Maximum of 25 hours earned with grades of "D+", "D", "D-". No grade of "D+", "D", "D-" may appear in the major, minor, or support.
- Final 30 hours of the degree must be completed at Nebraska Wesleyan unless waived by the Executive Committee prior to taking courses elsewhere.
- Minimum of 126 credit hours to graduate. Double degree candidates must complete a minimum of 151 hours to graduate.
- Minimum of 18 hours of upper-level courses. Twelve of these hours must be in the major.
- Maximum of 2 courses taken Pass/Fail applied toward "Preparing for Global Citizenship" curriculum.

MAJOR REQUIREMENTS

- Check the catalog under which you declared your major for the specific major requirements.
- Minimum of 30 hours in a major.
- Minimum of 12 upper-level hours in a major.
- Completion of a senior comprehensive as specified by the department chair.
- A grade of "C-" or better must be earned in all classes in the major.
- Minimum of 12 hours in the major taken at Nebraska Wesleyan.
- Students declaring a double major with one degree must complete the requirements for both majors, with a minimum of 25 hours in the primary (or first) major not common to the second major.
- Students completing double degrees must complete all requirements for both majors. The courses used for one major and supporting program cannot be counted toward the other major and supporting program. The degrees may share the same general education requirements.

MINOR REQUIREMENTS *(if applicable)*

- Check the catalog under which you declared your minor for the specific minor requirements.
- Minimum of 12 hours in a minor.
- Minimum of 4 hours in the minor must be taken at Nebraska Wesleyan.
- A grade of "C-" or better must be earned in the minor.

SUPPORT REQUIREMENTS *(if applicable)*

- Check the catalog under which you declared your major for the number of hours and courses required for your support.
- A grade of "C-" or better must be earned in the support.

IMPORTANT: Any change or revision to the graduation application must have the approval of the department chair and be filed with the registrar's office. Students and departments should refer to the catalog under which the major or minor was declared for specific degree requirements.

Modification of Program Requirements

Student ID Number _____

Name _____
last
first
middle
suffix

CHANGES FOR MAJOR/MINOR

Changes to Stated Requirements for : _____
list major or minor for which substitution is being made

| Stated course/requirement | | | Substitute course | | |
|----------------------------------|-------|-------|--------------------------|-------|-------|
| Dept. Course # | Title | Hours | Dept. Course # | Title | Hours |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |

Changes approved: _____
Department Chair's Signature
Date

CHANGES FOR MAJOR/MINOR

Changes to Stated Requirements for : _____
list major or minor for which substitution is being made

| Stated course/requirement | | | Substitute course | | |
|----------------------------------|-------|-------|--------------------------|-------|-------|
| Dept. Course # | Title | Hours | Dept. Course # | Title | Hours |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |

Changes approved: _____
Department Chair's Signature
Date

SUPPORTING PROGRAM(S)

Supporting program for major:

Supporting program for major:

| Dept. Course # | Title | Hours | Dept. Course # | Title | Hours |
|----------------|-------|-------|----------------|-------|-------|
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |

Program approved: _____
Department Chair signature and date

Program approved: _____
Department Chair signature and date

FOR REGISTRAR'S OFFICE USE ONLY

Date received: _____ Comments: _____

Correspondence sent: _____